**COUNCIL MEETING AGENDA**

**The next meeting of the Parish Council will be on Wednesday 17th May 2023, in the Silsoe Village Hall.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Item** | **Purpose** | **Paper** | **Lead** | **Time** |
| 1 | Acceptance of Office by Councillors and Declaration of interests | Governance |  | TM | 19.30 |
| 2 | Election of a Chair and Vice-Chair. |  |  |  |  |
| 3 | Agree the Minutes of the meeting held on 12th April 2023. |  |  |  |  |
| 4 | Apologies for absence and declarations of Interest. | Governance |  | TM | 19.40 |
| 5 | Public Participation. |  |  |  | 19.45 |
| 6 | Clophill roundabout representative to provide an update on the current works. |  |  | Contractor | 20.05 |
| 6 | Report by CBC Ward Councillors. |  |  | AG | 20.20 |
| 7 | Financial * Financial Estimates/Statement
* Agree payments.
* Audit
* Agree Risk Assessment.
* Agree assets list.
* Internal auditor’s report.
* Agree AGAR in preparation for the External auditor.
* Agree Exercise of public rights dates as 5th June till 14th July
* S101 Local Government Act 1972 permits the Councillors to delegate the power of decision making to two members of the Council, usually the Clerk/responsible Finance Officer and one other. Cllr to agree this power.
 | Receive | √ | PK | 20.35 |
| 8 | Review of Polices & Procedures* Standing Orders and Code of conduct
* Councillor co-option
* Complaints Procedure
* Equality and diversity
* Financial regulations
* Death of a National figure
* Privacy Notice

Adopt new policies:* Habitual/vexatious complaints
* Social Media
* Freedom of information
* Emergency Plan
 | Receive |  | TM | 20.45 |
| 8 | Roles and Responsibilities:To discuss/agree responsibilities for the next year.* Annual Plan.
* Projects for the next financial year.
 | Receive |  | TM | 20.55 |
| 8 | Planning applications:* CB/23/01243/FULL 1 Old Silsoe Rd, Clophill, single storey rear extension.
* CB/23/01006/FULL Unit 7 New Inn Farm, Silsoe. Change of use from Class B2 showroom to class E(d) indoor gym.
* Wrest Park land.
 | Receive &Approve | √ | PO | 21.05 |
| 9 | Projects/Ongoing issues:* Bloor Homes.
* Miller Homes.
* Coronation - mugs for Scouts/ Decorations
* Potholes - Ampthill Rd.
* Funday 1st July 2023.
 | Receive &Approve | √ | All | 21.15 |
| 10 | Consultations & Correspondence | Receive |  | IJK | 21.30 |
| 11 | Any Other Business | Approve |  | TM | 21.35 |
| 12 |  Next Meeting Wednesday 14th June 2023 |  |  |  | 21.40 |

T Medley

Clerk to Silsoe Parish Council