

Minutes of the Parish Council Meeting

held on Monday 8th April 2025 at the Silsoe village hall.

Present:

Cllr Offer in the Chair

Cllr Cllr Virgo, Cllr Willard, Cllr McGrory, Cllr Mann, Cllr Kelly Cllr Royer, Cllr Appleman.

31/25 Apologies and Declaration of interest/ Request for dispensation

Cllr Kevan, Cllr Gearey, CBC Ward Cllr Liz Childs, CBC Ward Cllr Anna French.

32/25 Confirm the Minutes/ Matter Arising:

The Minutes of the meetings held on 3rd March 2025 were agreed. Proposed by Cllr Offer, seconded by Cllr Willard, all agreed.

33/25 Public participation:

None, included under Annual Parish Meeting.

34/25 Report by Ward Councillors:

35/25 Finances:

April payments:

- D Granger £4,985.76
- Website/Domain £162
- Village hall hire £30
- Anglian water £29.70 & £18.10 (paid 10/3/25)
- SLCC Affiliation fee £566.50
- A Muskett £113.40
- Sports court Muga £9,960.00
- CPRE Membership £36.00 (to be agreed)
- D Swain (Land Registry fees) £375.00
- CBC overpayment of vat £1,615.00

Payments proposed by Cllr Willard, seconded by Cllr Offer, all agreed. Clerk will set up payments for approval.

SILSOE PARISH COUNCIL

The two significant transactions that happened in March after our last meeting were the receipt of our VAT claim for £4,932.48 and the receipt of £3,595.14 of annual interest in the Nationwide account. The “Full year prom 24/25” column has the final figures for 2024/25. Total expenditure for the year was £94,213 (last meeting this was £84,695) and total income was £283,249 (last meeting this was £267,632). The first payment for the MUGA improvements was made after the last meeting, and the funding for this was also received from CBC (but they overpaid by £1,615 and this is being refunded).

The bank account balances as of Mar 31st are:

Current a/c	£35,571.39	was £32,058.39
Deposit a/c	£384,297.92	was £383,548.46
Nationwide	£89,561.08	was £85,965.94

Adjusting for the value of unapproved invoices included and expected to be paid, this leaves a total current PC cash balance of £506,914.29 (balance last meeting was £500,815.39).

There are no old un-cleared payments.

There are currently reserved balances of:

£2,022	Allotment deposits	was £1,772
£34,330	Bloor Play Area	was £34,330
£28,099	Community Woodland	was £28,099
£25,000	General reserve	was £25,000
£82,545	Miller Homes Play Areas	was £82,137
£83,999	Sports Centre	was £83,999
£187	Village Hall	was £187
£6,620	Village Orchard	was £6,620
£115,000	Village Park	was £115,000

This forecast for the end of the current year has £50,643 of unallocated funds available for new projects (last month £53,380), but as discussed previously (with particular reference to

the future budgets observations) it is already expected that a significant portion of this will be needed in future years to cover potential costs related to the adoption of portions of the Bloor Development.

Grass cutting carried out in March, but not paid by the PC in March, will be in the new financial year's accounts. This will be accounted for in next month's report.

36/25 Planning:

CB/25/00253/FULL 8 Silsoe House Mews. Installation of rear dormer window, rear window, rear roof light and rear door canopy. Installation of front porch canopy, extension to existing garage to create a carport and storage area. No objection.

CB/ TRE/25/00102 Swallows, West End Rd. Works to an Acacia tree with a TPO. No objection.

CB/TCA/25/00131 2 The Oaks, Works to Leylandii in a Conservation area. No objection.

CB/25/00852/FULL 30 Moneterly Croft, single storey rear extension and loft conversion. No objection.

CB/25/00936/DOC Land adjoining Taymer Nursing home, discharge of condition 19. Details do not seem to be available on the portal, Cllr Offer will contact planning.

CB/25/00732/DOC Land adjacent to 7 Clophill Rd, discharge on condition 11. No objections.

37/25 Review of policies:

Cllrs reviewed the following policies:

- Standing orders and Code of conduct
- Risk assessment.
- Councillor co-option
- Complaints procedure
- Equality and diversity
- Financial regulations
- Death of a National figure
- Privacy notice
- Habitual/vexatious complaint
- Social media
- Freedom of information
- Emergency plan
- Assets list.

Adoption of policies proposed by Cllr Willard, seconded by Cllr Mann, all agreed.

38/25 Projects:

1. BEACON:

The beacon will be lit at 21.30, Millenium Green trustees will provide refreshments from 20.00. The Vicar will give a short service followed by national Anthem. Cllr Offer will organise the gas, safety stakes and rope.

2. PLAY AREA CHECKS:

Cllr Mann will continue to check High St North and Forest View play areas, Cllr Appleman will check Plantation view and West End rd., Clerk has provided checklists which Cllrs will return on completion.

3. BOOTCSMP SESSIONS:

A company has contacted the PC to see if they can run free Bootcamp sessions for residents on the area near the Community Sports centre. All Cllrs agreed, Cllr Offer will meet with the company to agree the site.

Cllr Offer confirmed that Great Brickhill are no longer wanting to book the cricket pitch, and he is now in talks with another club. The club are interested in Saturday/Sunday and possibly Tuesday evenings. A discount for block booking was discussed. It was agreed that the wicket needs protection to stop people/dogs going on it.

4. YEAR 4 FUNDING REQUEST:

The PC have been contacted to see if they would contribute to a leavers party for year 4 children, in particular the hall fee of £65, lanyards, photo booth costing £350? Cllr Offer proposed covering the cost of the hall but questioned if it was the village hall? The clerk will check with the organisers.

5. TREE SURVEY:

Cllr Royer will arrange to check all of the trees for safety and report back any works that are required.

39/25 Consultations and correspondence:

The following correspondence was received:

- Crime statistics
- Prostate support group poster
- Insurance renewal
- CBC No Mow May
- Priority setting meeting 9/4/25
- Civility and respect posters

- Home to School Transport briefing
- Resident has reported that another resident is running a car business in West end Rd causing parking issues, Clerk will look into this.
- Community Governance information
- Proludic catalogue
- A resident in Holly Walk has reported lots of litter on the approach to the Horticultural Centre, Cllr Appleman will report this on Fix my street.

40/25 AOB:

- Cllr Kelly Has submitted the funding application for part 2 of the Muga repair and is looking at the possibility of a Pickle court?
- There is funding left from S106 money on the High Street play area, so Cllr Kelly suggested either new fencing or play equipment, Cllrs agreed another piece of equipment.

41/25 Date of next meeting:

The next meeting will be on Monday 12th May 2025

Signed

Date

